Religious Society of Friends (Quakers)



West Wiltshire and East Somerset Area Meeting

Annual Report of the Trustees 2020



West Wiltshire and East Somerset Area Meeting

Registered address:

Friends Meeting House

1 Whiteheads Lane

Bradford on Avon

BA15 1JU

Registered Charity Number 1134534

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A different year

This report was compiled after almost a year of public health restrictions caused by the coronavirus / Covid-19 pandemic experienced by the world in 2020, continuing into 2021 when this report was completed. We recognise that this report may have a particular historical interest for future readers, for its evidence of how Friends adapted Quaker practices in this year, for the new vocabulary of pandemic that we now use with familiarity, and for references to the new technology most of us have learned to use to meet and communicate.

Here are the words and phrases used in this report that we now use routinely in everyday speech, but which only a year ago were used only by specialists or had not even been coined.

Kate Macdonald, editor

blended meetings / together while apart

Coronavirus / Covid-19 / covid

covid secure / lockdown / furlough

shelter in place / socially distanced

breakout groups / muted / Zoom

Build Back Better

Annual Report of the Trustees 2020

Trustees in 2020

- Bath: Jane Stephenson (Trustee and Clerk), Kate Macdonald (Deputy Trustee)
- Bradford on Avon: Angela Le Grice (Trustee)
- Chippenham: Debbie Nightingale (Trustee)
- Devizes: Robin Brookes (Trustee)
- Frome: Elaine Hunter (Trustee & AM Treasurer)
- Trowbridge: Alison Hillis (Trustee)

Charitable object

The object of West Wiltshire and East Somerset Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain, primarily in its administrative area of West Wiltshire and East Somerset, and also beyond.

In times without public health restrictions our Meetings for Worship are open to the public and to Friends and Attenders, for worship each Sunday as well as occasionally at other times during the week, such as the Wednesday evening meeting held at Bradford on Avon Meeting House and on Tuesday evenings and Wednesday mornings at Bath Meeting at the Central United Reformed Church. We also support the emerging Chocolate Factory Worshipping Group in Keynsham. Voluntary collections are regularly made during our Meetings for Worship for passing to Quaker and other charities in furtherance of our charitable purpose.

Public benefit

The work of Trustees ensures that income and property are used to further the Area Meeting's objectives as set out in our charitable purpose and in the Governing Document adopted in June 2011. We are aware of the Charity Commission's guidance on our responsibilities concerning public benefit. Our activities as Quakers are, we hope and believe, beneficial to the public. While we focus our activities on the 'protected characteristic' of those who join with us in Quaker worship, our Meetings for Worship are open to everyone. We strive to do no harm, and our work does not benefit individuals financially or for their personal gain.

In 2020 this work included:

- Managing the finances of the Area Meeting and its six Local Meetings.
- Supporting the business and life of the Area Meeting in the absence of an appointed clerk to Area Meeting.
- Learning more about how to uphold policies on safeguarding children, young people and adults at risk from harm, and health and safety.
- Working with Bristol Area Meeting, North Somerset Area Meeting and Quaker Life on the centrallyfinanced Youth Development Worker project, to encourage and facilitate participation by 11- to 18-

year-old Friends in Meetings across the West of England.

- Providing a Quaker Prison Chaplain for HMP Erlestoke.
- Managing the impact of the public health restrictions on how we use our Meeting Houses at Bradford on Avon and Devizes.
- Protecting the well-being and job security of the Resident Warden at Bradford on Avon Meeting House and the Hirings Manager at Devizes Meeting House, with the help of local Friends serving on House / Premises Committees.
- Managing the legal preparations for the sale of Bath Meeting House, and progressing the sale.
- Managing the maintenance and development of Bath Burial Ground.
- Renting out flats at Bradford on Avon and Devizes Meeting Houses, and garages at Devizes.
- Supporting Friends' attendance at courses, conferences and Quaker events.

The Meeting Houses were open for hire and use, in line with our religious and charitable purposes, by community groups to use them for their own meetings. These include environmental groups, self-help groups, the University of the Third Age, yoga, meditation and Pilates groups. The Devizes Meeting House is used by local Muslims for worship, until they can build a mosque. Where public health restrictions permitted, we made the rooms available for hire for the public benefit.

Sustainability

Oversight: strengthening our community's work for better sustainability

We are committed to supporting our young people and integrating work with them more closely with Quaker strategic work and the life of our Meetings. In that we unite with the wider Britain Yearly Meeting strategy of creating a simpler, sustainable and inclusive organisation.

Bradford on Avon Friends have committed themselves to supporting the Build Back Better campaign locally and nationally.

Eldership: our commitment to sustainability in our faith

All Meetings accepted the challenge of meeting online using Zoom (though other video conferencing services are available), which led to a delighted new appreciation of how we can avoid using petrol and meet more people online.

We continued to be cognizant of the need to keep finding ways to reduce our consumption and our ecological footprint in the world.

Our awareness of nature and its blessings was profoundly strengthened during the first lockdown in spring 2020 when the air pollution we have normalised disappeared, and the natural world became louder and more necessary in our lives.

Right ordering: Quaker core activity and property as these relate to sustainability

Trustees and Bath Friends continued to actively develop the Bath Burial Ground with the intention of making this

available to the wider public as a green space for reflection and quiet leisure.

Witness: work for policy and system change

We considered how we could support the international movement to establish legislation making ecocide a criminal matter, and while we did not find unity as an Area Meeting, Friends learned much about this matter.

Bradford of Avon Meeting hosted meetings of support groups for Extinction Rebellion, and Friends took part in XR activities, with Diana Francis arrested for her participation.

We laid wreaths containing white poppies for peace at war memorials on Remembrance Sunday.

Living faithfully: changing our lifestyles

The Quaker Youth Project hosted a workshop at Area Meeting in March which enabled young people to connect with other Quakers of all ages and focus on what we are all called to do in the face of the climate and ecological crisis.

Devizes Meeting invested in a PAT tester, which will lengthen the life of electrical devices, for the Meeting and the community.

Governing document

The charity was originally registered in 2010, constituted by the Governing Document of North Somerset & Wiltshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (adopted 9 November 2008). On 5 June 2011 the Governing Document was amended to reflect the change of name to West Wiltshire & East Somerset Area Meeting, after a change in its constituent Local Meetings.

Governance and conduct

Six members of the Area Meeting Finance & Property Committee make up the Trustee body. They are appointed by Area Meeting following nomination by the constituent Local Meetings. If the Local Meeting can bring forward a second name, a deputy is also appointed.

The appointment of Trustees is subject to receipt of satisfactory references, one from inside the Society of Friends and one from outside, which must refer particularly to financial integrity. A nominated Trustee must also sign a formal Trustee Declaration based on the pro-forma document from the Charity Commission, which establishes that the Friend is a fit and proper person to oversee financial, governance and employment matters in the Area Meeting. These probity checks are carried out by the Clerk of the Committee who also ensures that new Trustees have access to past Minutes and key documents.

Trustees work under the guidance of Quaker Stewardship Committee; they all receive a copy of the QSC Handbook for Trustees of Quaker Meetings. They take part in training, and attend briefings and conferences organised at Friends House and Woodbrooke.

In 2020 Trustees attended training provided by a local firm of solicitors (Stone King, in Bath) on subjects of interest to trustees and charities, and from Thirtyone:Eight (previously the Churches Child Protection Advisory Service) on safeguarding. Our Treasurer attended training for Quaker Treasurers. Trustees are grateful for the advice and support given by staff, officers and committees of Britain Yearly Meeting, and for the fellowship experience at gatherings of Trustees.

The Trustees met nine times in 2020, initially at Meeting Houses and, after March 22 when lockdown began, in virtual video conferencing online using Zoom. We were able to hold a socially distanced but in-person Strategy Day at Bradford on Avon Meeting House in September during a brief cessation of lockdown, which was much enjoyed. We reviewed our roles as Trustees for the Area Meeting and made plans for the better provision of succession planning, a new Safeguarding Coordinator, and better storage of our paper and digital records.

Future plans

Trustees are planning to support the wishes of the Area Meeting in the coming year by:

- Developing the Quaker Burial Ground at Bath as a beautiful space for worship and community. We are keen to make the space more accessible and to improve facilities for visitors.
- Helping to fund a Regional Youth Worker working alongside the Area Meetings of Bristol and North Somerset, as this post will no longer be funded centrally.
- Enabling our local meetings to install improved technology and to enable greater access to our meetings.

Property, employment and other management

We own Meeting Houses in Bath, Bradford on Avon and Devizes. Chippenham, Frome and Trowbridge local meetings rent rooms at (respectively) a local community centre, school and church for their Meetings. We also own and maintain the Burial Ground at Widcombe, Bath, and welcomed the establishment of a Steering Committee and Steward for its maintenance.

Trustees agreed a scheme with the Charity Commission for all the properties held by Area Meeting at the end of December 2019. This scheme details the legal basis on which properties are held by the Charity. Friends Trusts Ltd is the Custodian Trustee for all properties held by the Charity and none are permanently endowed.

Our responsibilities as employers in 2020 were uppermost in our minds during the public health restrictions. While the Meeting Houses in Devizes and Bradford on Avon remained closed we used the government's furlough scheme to cover the salaries of our Hirings Manager and Warden. We kept in close touch with them to ensure that their concerns about their homes, salaries, work and mental and physical health were allayed as much as possible.

In other areas, Trustees continued to attend to all the management matters recorded in the 2019 report. We successfully applied for a coronavirus grant to help with our properties' costs, and managed the closure and reopening of the Meeting Houses and Burial Ground under changing public health restrictions, and established new risk assessment procedures and guidance for meeting in person when it was possible during the pandemic. We supported Bath Local Meeting by managing the sale of its Meeting House, and the subsequent negotiations with the buyer through our agents and solicitors.

Safeguarding

Safeguarding was on the agenda of every meeting of Trustees. No incidents were reported during 2020.

From the middle of 2020 we began to revise our safeguarding documents to take into account the new model safeguarding documents drawn up by Britain Yearly Meeting in consultation with Thirtyone:Eight. This work will be completed in 2021, led by Alison Hillis as Safeguarding Coordinator and supported by her deputy, Judith Eversley.

Youth development work

The three-year legacy-funded Quaker Youth Work pilot project continued throughout 2020, growing in ambition and scope despite – yet partly because of – the sudden and dramatic changes occasioned by lockdown.

Monthly evening meetings mostly in Bristol were rapidly replaced by weekly and even bi-weekly video calls; the planned residential weekend went ahead as a virtual residential, with a full timetable including shared meals, online craft, cooking and exercise breaks, Epilogues of course, and a bedtime story. Meeting online meant that young Friends from further afield could participate. This has been true in general for most of the year: Quaker youth work in the west of England is now even more firmly embedded in national Quaker youth work. The work in our region, so well led by Kirsty Philbrick, has been exemplary in drawing in 'More Ages', bringing Quaker communities together across the generations.

The project has now been externally evaluated by the National Council for Voluntary Organisations and the evaluation has been shared widely in Britain Yearly Meeting. This minute from Quaker Life Central Committee sums up a general feeling: 'We have been enthused to hear of all the great youth work being done and only wish we had the resources to afford much more of this.' The local support group representing our Area Meeting, North Somerset Area Meeting and Bristol Area Meeting is prepared to build on the success of this project in creating Quaker communities.

General Data Protection Regulation (GDPR)

GDPR issues are a standard agenda item at Trustees' meetings. No data breaches were recorded this year. We heard that Bath Meeting was revising its practices for data protection and management with a new Data Steward.

Finance

Our financial position and financial arrangements are set out in the Annual Accounts, available separately.

The Covid 19 pandemic was the dominant feature for our 2020 financial position, resulting in greatly reduced income from lettings of our Meeting Houses. We monitored our finances closely throughout the year, and took all possible steps to minimise outlay. Our Warden at

Bradford-on-Avon and our Bookings Manager at Devizes were furloughed, and we benefited from the Government Job Retention Scheme. We also received grant assistance from Bath & NE Somerset Council.

During 2020 we successfully marketed Bath Meeting House, and progressed the sale with our chosen purchaser, Topping & Company, Booksellers Ltd. This process was complicated and protracted by the current situation, but we hope that contracts will be exchanged in the first quarter of 2021. There have been unavoidable professional costs associated with the sale.

We are very thankful that our members have continued to maintain their regular donations. The level of giving has increased this year: a very positive response to the financial challenges of the current situation. The tenants of our rented property have also been able to continue with their payments. This has helped to reduce the financial impact of the pandemic on our reserves. We continue to monitor our finances closely, using the Quickbooks program that was set up last year.

Reserves Policy

Trustees recognise the need to hold cash reserves in our Unrestricted Fund, sufficient to meet both the normal pattern of expenditure in the Area Meeting (6-12 months expenditure) and also any unforeseen special expenditure that might arise from our properties. The reserves we hold are still at acceptable levels.

Our bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

Triodos Bank, Deanery Road, Bristol BS1 5AS

Co-op Bank, 1 Balloon Street, Manchester M60 4EP (account closed May 2020)

Our insurers

Congregational & General Insurance plc, Currer House, Currer Street, Bradford BD1 5BA

Examiner of accounts

Following best practice, we change the Examiners of our Accounts every few years. For 2020 we have moved this professional service from Blomfields in Trowbridge to Michael J Wilcox ACMA. OCL Accountancy, 141 Englishcombe Lane, Bath, BA2 2EL.

The Life of our Area Meeting

We held four Area Meetings again this year – in person in March, and for the rest of the year online – bringing all six Local Meetings together to conduct our joint business. Lockdown prevented national and international conferences and workshops on Quaker concerns from taking place but when these moved online, more Friends found themselves able to attend, which helped to improve and develop our practices.

We encouraged Friends to consider these national and international matters more deeply:

- Build Back Better
- The criminalisation of ecocide
- Assisted dying

Our Area Meetings normally conclude with a talk or a group activity. In 2020 these were:

- March: Friends in the Quaker Youth Project hosted a workshop on the climate and ecological crisis.
- December: Paul Parker, BYM Recording Clerk, spoke to a large gathering of Friends online on what's ahead for Quakers in a Covid world.

Our Membership and Attendance numbers show a continuing decrease over two years, set out in the following table.

Year	Members	Attenders	Total
2013	174	131	305
2014	175	141	316
2015	181	120	301
2016	187	130	317
2017	190	131	321
2018	192	133	325
2019	189	124	313
2020	184	117	301

The Area Meeting website www.wwesquakers.org.uk provides information on the six Local Meetings, notes on Quakerism and links to Britain Yearly Meeting.

Jane Stephenson, Clerk to WWESAM Trustees

Bath

As for everyone else in the world, 2020 has been a strange and difficult year. We lost Shelagh James, Mary Moorhouse, Peter Schrecker and Jim Timoney, who all died this year. We hope to celebrate their lives when we can meet together again.

The year began normally, with plans for gatherings and meetings, and for connecting more with the Bath United Reformed Church community where Bath Friends rent meeting rooms and with the Islamic community at Bath Mosque. We continued to support the group of Friends meeting at the Chocolate Quarter at Keynsham. We had been making plans to hold two Quiet Days during the year at Kelston Old Barn, and to help with the British Yearly Meeting Gathering in August at the University of Bath, but these were quietly set aside until we can meet in person again.

By the end of March 2020, everything had changed. The public health restrictions in place to control the covid-19 pandemic, and to protect the population, caused us to change our ways, but also to carry on doing what we always have done.

We rapidly began using the Zoom program to hold online Meetings for Worship, Meetings for Business, talks on spiritual journeys, Meetings for Learning, a session on Tom Shakespeare's Swarthmore Lecture, and for other Quaker gatherings. We quickly became proficient at the technical aspects of Zoom, and now use it routinely to hold meetings and Meetings several times a week. Those Friends who are able to take part in online meetings have found them effective, sometimes more so than face to face meetings since we can overcome distances by simply clicking on a Zoom link. (The contribution to the climate emergency from the increased use of computer servers is unquantifiable, but we all rejoiced at the worldwide plummet in air pollution during the year.)

We continue to use old and new ways of keeping in touch with Friends who do not or cannot use digital connections, or who find online meetings inimical to worship. The drawbacks of Zoom meetings (technical glitches, fatigue, the absence of body language and the need to rely heavily on face and voice alone) are outweighed by the advantages: of greeting old Friends and new Attenders who join us remotely, and of finding new ways to stay in fellowship and support each other despite the stringent separations we must follow. We were happy to welcome Frome Friends who came regularly to our Meetings for Worship. By the end of 2020 we were holding two regular online weekly Meetings for Worship. These have been well attended throughout the year, including by Friends, Attenders and enquirers from other parts of the UK and from abroad. Other Friends have continued to hold Meeting for Worship on their own or with family in their own homes, knowing that others are doing the same. Our new fellowship groups worked well over the summer, with some continuing through the winter as well.

2020 also began with plans to accelerate our work to restore and develop the Bath Quaker Burial Ground, with the intention of making it a resource for local Friends and for the community. Despite rising and falling hopes of being able to meet again in person throughout the year, we managed some happy ad hoc Meetings for Worship in person in the open air at the Burial Ground. While it was closed during the lockdown periods, its new steward Susan Tomes, supported by the new Burial Ground Committee and volunteers, continued to work steadily as its lead gardener, transforming the neglected space into a beautiful and cared-for site of Quaker history to all to enjoy, when we can meet again there in person.



We also began 2020 by being able to finally put Bath Meeting House on the market. After considerable work by Jane Stephenson, our Trustee and the Clerk of Area Meeting Trustees, several sealed bids were considered by the Trustees in March, and they selected their preferred bidder: Topping and Company Booksellers, who propose to move from their rented shop on the Paragon to the Meeting House in York Street. By the end of 2020 the required planning permission was under consideration by the council, with much public support expressed for the new use of the building.

In March Area Meeting's Young Friends helped Bath Meeting produce an all-age workshop on our Quaker response to the climate emergency. Later in the year we learned about the international move to criminalise ecocide under international law, and were greatly cheered when news broke in November that draft legislation was in preparation. We supported an application to Quaker Peace and Social Witness for a grant to the Hebron International Resources Network to fund a minibus to take Palestinian children to and from school from their homes in the village of Umm al Khair, in the West Bank.

We began to educate ourselves in the issues around assisted dying, in response to the request from Meeting for Sufferings to discern whether a change in the law on assisted dying had become a concern among Friends.

As individuals Friends have continually sought out new ways to meet and share friendship and spiritual growth. We uphold each other actively, and our Clerks, Elders, Trustee and Overseer meet regularly online in our meetings for Care of the Meeting to remind ourselves of how Friends can help each other and extend this support into the community, where we can.

Bradford on Avon

This was the year of finding different ways of caring for each other.

Over 2020 we gathered and Zoomed. Many novices, we learned together and supported the cautious and bewildered to get set up. Sarah White keeps her hand on the tiller every Sunday, hosting and ushering us in. The Zoom net is cast wide, embracing Members and Attenders from near and far, at the Meeting House and at home - solo, couples, family bubbles, young and not so young. We wave madly as we sign off and learned to silently shout 'you're muted' when Friends mouthed words without sound. Meetings often chime to ticking clocks, barking dogs or slurping cups as we gather together prayerfully and gratefully for the fellowship enabled by Zoom. We miss the gathering in real life but have surprised ourselves by the enduring community that has adapted to online meetings. Numbers have been consistently high from week to week, and after Meeting we update those Friends who are not online by phone, or



The snail (or the slow worm) does the holy will of God – slowly.

visits when possible. In a year that has asked us to 'stay at home', and 'shelter in place', and be 'together while apart', Zoom has offered a meeting place where we can hold each other and our communities in the light.

Our Children's Meeting has a regular core of six children aged now between 2 and 8. At the beginning of the year they were able to meet as usual in our smaller meeting room. We have a rota of adults who join the children and at least one of the parents for a variety of activities, planned and unplanned. In good weather they can also make use of our small peace garden just outside.



When the first Coronavirus lockdown was in place the main Meetings for Worship were by Zoom. Two of these, in May and July, were all-age meetings where children were encouraged to share meaningful objects or creativity. In August we went ahead with our usual annual all-age outdoor meeting in the country park. It had to be socially distanced and the weather was not perfect but the children were able to enjoy the park, picnic and games. In August the children also began to meet monthly in the very large shared garden belonging to one of our members. This worked splendidly as the children loved the freedom and variety of activities it gave and there was an awning for gathering and sheltering if necessary. They were also delighted to welcome a new baby. The November Children's Meeting was cancelled because of the renewed lockdown but we had another all-age Zoom/blended meeting using a YouTube video story. In December the children made decorated clay stars and these were distributed to members of the main Meeting, especially those who had not been able to attend Meeting in person for quite a while. On Christmas Day the children met and played outside.

We had a full shake-up of our fellowship groups in January 2020, resorting to a 'sorting hat' to select four new groups. Since March the fellowship groups have all been meeting via Zoom, with only one group managing to hold any in-person meetings since the first lockdown in March. Frequency has varied between the groups, but overall we have met more often than before lockdown. In all cases there has been a core of around half the group who have met regularly, with others attending more occasionally, and a further group who have not come at all, mainly through lack of access to online meetings or discomfort with talking online, including because of a physical disability such as deafness. For those who have attended, the meetings have been an important source of support and deepening care for one another.

One of the first things that happened in the Meeting House in 2020 was a thorough upgrade of the electrical installations in the entire building (including in both upstairs flats), mainly to improve fire safety. The Meeting House remained very busy for most of the first quarter of the year. Then, on Sunday 22 March, after a sparsely attended Meeting for Worship, the Meeting House closed its doors for all activities. It re-opened exactly four months later, on Wednesday 22 July, with our first ever blended Meeting for Worship. Outside bookings resumed the following week. They remained understandably at a modest level throughout the rest of the year. On 25 December, a blended Christmas Day Meeting for Worship was held.

The Meeting had three notable community events in 2020. On 31 January we had a Social Evening, and on 2 August we held an Outdoor Meeting for Worship in the park. On 13 December we hosted an online Area Meeting with Paul Parker (BYM Recording Clerk) as speaker, drawing a record attendance of over 50 Friends logging on.

Early in 2020, the Meeting House hosted meetings of a new Extinction Rebellion (XR) Families group. Following discernment made at Meeting for Business in November 2019, the room hire charge was waived for these meetings. Several local Friends are part of the group. In late August, several local Friends took part in XR activities, both regionally and in London. Our Friend Diana Francis was arrested during one of these events.

Our Meeting is so fortunate that our tenants Kevin and Rona are devoted and skilled gardeners. We try to keep them covid secure.

Chippenham

Like everyone else this has been a strange year for Chippenham Meeting, being unable to meet up for worship for most of 2020. During the first lockdown we met at the usual time in our own homes, alone but still feeling spiritually connected with each other. During August and September we were able to meet, socially distanced, in person in The Cause which we followed with coffee at a local hotel. But then it was back to 'meeting' alone at home. We began holding Zoom Meetings for Worship at the end of 2020. We usually get seven to nine attending and we have found it rewarding. We are also mindful that others of our Meeting are also attending but in spirit only.

Sadly during 2020 we recorded the death of our Friends Dorothy Burbidge and Joan Staines. Dorothy was well known in Chippenham for her work with Amnesty International and with CND and she was also a fine poet. In a poem 'Green Learning' she speaks of how we can learn from nature.

> And in the city Though she felt old and ugly and ill dressed, She was perhaps a little more generous, A little less greedy Than she might have been. She will go back again And learn some more.

Two Friends have continued to produce our newsletter which is appreciated now more than ever and has helped to keep us linked. We have also, as a small Meeting, been able to keep in touch with each other via email and telephone with some of us meeting up for walking together when allowed.

Our Friend Cora Gallagher continues her work for Area Meeting as prison chaplain. Most of this year's work has been under Covid restrictions but fortunately the Establishment has had only a few scares and on the whole has been almost Covid-free. Staff, of course, have to remain vigilant and currently no religious services are permitted. Prisoners are not allowed to mix with other wings so they are very much confined to their own wings. They have exercise time in the morning and afternoon. The Chaplaincy Team go out to see the men on the wings so are kept very busy with pastoral care while also trying to support all the staff working at the Establishment.

The Bible study group managed to meet four times between lockdowns and is ready and primed with their next subject for study as soon as actual meetings are allowed.



In November we laid a white poppy wreath at the War Memorial on Remembrance Sunday. As part of our sustainability efforts we have decided next year to make the

wreath entirely from sustainable materials – willow, bay and hand-made recycled fabric poppies. Otherwise our sustainability work has continued on an individual basis as we try to make our homes ecologically and environmentally as friendly as possible. One Friend gets the message across on her tricycle!



At the beginning of the year when we could still meet we collected funds as a Meeting for Quaker Social Action but since then we have continued as individuals to support various charities, among them Doorway and the local Food Bank.

As we face another year of Covid-related difficulties as well as all the other challenges facing every one of us and our Meetings we take comfort in the strength we gain from each other and being part of the wider Quaker community. We feel indeed that we are Friends and friends together.

Devizes

We lost two elderly Friends in 2020, Jean Walpole and Mary Tigwell. Jean was a Member of the Society of Friends, Mary was an Attender. The deaths of Jean and Mary have been recorded and memorial meetings will be held when it is possible to do so.

During the first pandemic lockdown period we were obliged to close the Meeting House both for Meeting for Worship and hirings, but a lot of work by our Premises Committee went into preparing to reopen and ensure safety for everyone, checked by AM Trustees. As a result, the Meeting House is now able to host a few groups offering essential support to the public, and we are using the Meeting House ourselves. We are grateful for the donation of a television which has been mounted on the wall in the Meeting Room, which has allowed blended meetings to take place. We have also now installed an internet router. We're really getting techy!

Hirings are currently restricted to one booking per room per day, and are asked to be flexible about rooms, days and times. Each group is asked to agree to our procedures before their booking is accepted. We are fortunate that we can use separate entrances for the two rooms and we ask people not to pass from one side of the building to the other. The library is out of use and so is the kitchen. We ask people not to bring in food and drink along apart from water bottles.

Our cleaner comes in to clean after each booking so that there is no risk of cross-infection. So far this has worked well: the hirings are much appreciated and bring in a small amount of welcome income. Let's hope that we can continue to offer this service to the community.



Chris Dawson, our gardener, has continued to keep the garden tidy for most of the year and his efforts have been supported by work from a small number of Friends, observing the Covid rules, of course. Our Eco church work has not been active during the pandemic but there was a

delightful surprise when after the first lockdown we spotted an orchid growing in the lawn.

The friendship groups, set up after our Threshing Meetings to handle oversight, have worked with mixed success. We have tried to maintain contact with Friends with one Friend calling or emailing a few others. With the advent of Covid 19 these groups have been of some benefit. We plan to initiate a review with each group.

We are also able to exchange news of members during our blended Zoom meetings. One of the positive elements of this has been that one or two members have joined us who are normally unable to come to the Meeting House. It has been so good to see them. Sadly less than half our members join our blended Meetings for Worship despite it being available by landline. There is a longing to 'be back to normal'.

Veronica Franklin has continued to order Fairtrade goods for members and to deliver them though the stall is obviously not there just now. As in previous years, a few well-spaced members stood in silence near Devizes war memorial as a Friend laid a wreath of white poppies on Remembrance Sunday.

Frome

In common with brothers and sisters throughout the world, the life of Frome Meeting has been very different this year – and in ways we could not have imagined just 12 months ago. While we are very aware of losses and negative changes, there have been unexpected gains and the opportunities for many new learning experiences too. In March, when the first lockdown was announced, Somerset County Council informed us that we would no longer be able to hire the Key Centre to hold our meetings for worship. This coincided with our decision not to hold face to face meetings until further notice, in line with the guidance from Friends House.

We began to meet online on a Wednesday evening, and found that half an hour of worship followed by fellowship time suited us well. While not all Friends wish to participate in Zoom sessions, some Friends whom we previously did not see frequently are now regular attendees. Several Friends have joined Bath Friends on a Sunday Morning and found the practice of being put into breakout groups after worship has enabled them to grow and extend Friendships within the Area Meeting. Individual Friends have also occasionally joined other Local Meetings' Zoom sessions.

Through the facility of Zoom, we have held various committee meetings and discussion groups, and

individual Friends have been able to participate in Area Meeting committee meetings too. Hosting Area Meeting on Zoom in October was certainly a challenge and the coclerks were pleased that we were not in lockdown, and they were able to be in the same room!



During the summer a few Friends met in very small groups in gardens and 'informally' shared a period of worship. In September a small group was appointed to look into alternative venues for face to face meetings. A village hall in Great Elm has successfully been used on two occasions catering for up to 12 Friends. Plans to use a room in the Town Hall were put on hold in December given the worsening situation of COVID-19.

A major topic that engaged us as a Meeting was the Stop Ecocide Campaign that seeks to criminalise ecocide in international law. Both at Local and Area Meeting level we were in unity concerning the need to protect our planet, but held different views of how to promote this. While Frome does not have a Meeting House to consider, we are trying to focus on ways of making our individual lives more eco-friendly and sustainable. Suggestions from Friends are being collated for distribution within the meeting. It is clear that choices and decisions are not always clear cut. We are aware that many of us are privileged in being able to afford solar panels and nonoil-based heating systems and are in a position to pay more for ecologically friendly goods. The ability to grow one's own food is also not an option for everyone. A group of Friends is leading us in how we may support the 'Build Back Better' campaign as individuals and as a Meeting.

Although we have not been able to have our normal bimonthly collections to support chosen charities, we agreed as individuals to support the outreach work of Christchurch First School (on whose site the Key Centre is built) during the first lockdown. Our pastoral care group has worked lovingly and conscientiously to stay in touch with all members and attenders of the meeting, either by phone calls, emails, letters or socially distanced meetings. As individuals we have also used a variety of methods to stay in touch with one another, with some Friends having been happier with face to face get togethers than others. Despite efforts of families and friends, there are still those living alone, who have experienced a sense of loneliness and isolation.

The Light will lead you out of darkness into the light of life, into the way of peace and into the life and power of truth. – George Fox

Trowbridge

In this first year of living with Covid, we have had an average of nine people attending the weekly hour-long Meeting for Worship on Zoom since March, compared with seven in physical meetings in The Hub the previous year.

The composition of that number is, of course, radically altered. Zoom allowed pets and Northumbrian sparrows to join in, it brought a new Attender, we've kept those who could not have got to the Hub or have to shield, but the expense and difficulty of technology has meant we've missed seeing other Friends, that some decide to 'keep' the Meeting quietly at home, and some make a choice to remain present in the physical world on a Sunday morning and connect with nature or a wider variety of human beings.



There have been moments of simple joy at seeing a familiar face reappear on Zoom after a gap, times of enormous frustration in not being heard or not hearing each other (in addition to the usual misunderstandings and differences!) Inner experiences of meeting over Zoom range from feelings of exposure, uncertainty and awkwardness, to surprise that it's possible to have a sense of gathering at all, to sharing intense personal experiences and beliefs in our discussion on Assisted Dying. Whether being single or double in your Zoom fishtank, reports confirm that it's possible both to relish your particular situation and at other times to feel oppressed by that same situation.

With so many possibilities, the question of 'what is the life of this meeting?' becomes 'what is the meeting?'

Is it all those on Zoom and those waiting to meet again at The Hub?

Is it all those names on the contact list plus those we remember who aren't?

Is it a loose network with many possible overlaps through:

- emailing
- socially distanced coffee in the Park
- who we are holding in heart and mind
- phone calls
- waving through a window
- a garden meeting of six in the cold

 another meeting in a different garden in a heatwave with a different combination of six people!

Through all this activity, have we become any more aware of inclusions and exclusions?

Can one simply feel Quakerly in outlook and feel affinity with the wider Quaker movement without needing a local meeting?

We were astonished and grateful in late spring when a trustee of *The Friend* began sending a free second copy for the duration of the pandemic, directly to Friends living a few miles away under the edge of Salisbury Plain. The simplified Britain Yearly Meeting weekly electronic newsletter, QUAKE, has been important to many. A few Friends have been delighted to take part in conferences and training on Zoom, including The Quaker Fellowship for Afterlife Studies, Safeguarding and the Quaker Life conference. Some listened and watched the Swarthmore Lecture online. Some of us write to MPs and take part in campaigns, mostly online. Some keep an eye on troops – who have had to be kept busy when not at war – taking smoking breaks from exercising on Salisbury Plain.

Being a Meeting the size of a house-Meeting in other places makes it possible for each to be 'heard' in a discussion. We have practices which enrich and challenge us: taking it in turns to choose or read a passage at the start of meeting for worship from any source (not only Quaker or Christian), hearing one person's account of their 'Spiritual Journey' this year which is always stunning, and holding a 'half and half' meeting before Christmas of half an hour's silence followed by sharing readings from any source however unQuakerly. The Hub, where we used to meet, now houses a community fridge. In the back room is our library trolley awaiting our return ... perhaps with a laptop so as not to lose the sparrows.

Illustrations

Cover: Happy New Year from the Quaker Youth Work Project.

19. Laurence Tindall surveys Quaker memorial stones in the Burial Ground, Widcombe, Bath.

21. A slow worm visits Bradford on Avon Meeting House garden.

22. Bradford on Avon Children's Meeting.

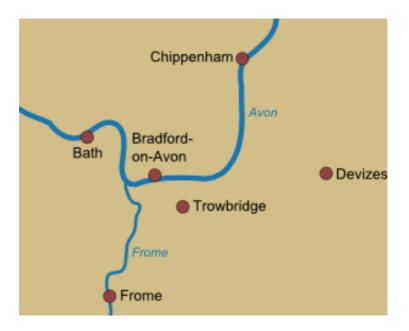
26. Chippenham Friends lay a white poppy wreath at the war memorial.

27. Debbie Nightingale's trike with a Quaker message.

- 29. The Devizes orchid.
- 31. Frome Meeting Friends' activities in 2020.
- 34. Trowbridge Friends in contemplation over Zoom.

All photos taken by WWESAM Friends; the Frome montage was made by David Marsh.

Location of our six Local Meetings



Registered Charity 1134534

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) WEST WILTSHIRE & EAST SOMERSET AREA MEETING

OCL Accountancy, 141 Englishcombe Lane, Bath, BA2 2EL

Contents of the Financial Statements for the year ended 31 December 2020

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Trustees' Report for the year ended 31 December 2020

The Annual Report of the Trustees in 2020 forms a separate document and should be read in conjunction with these financial statements. The information given below is supplementary to the annual report.

Structure, Governance, and Management

Governing Document

The Charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Reference and Administrative Details

Registered Charity number 1134534

Principal Address

Friends Meeting House, Whiteheads Lane, Bradford-on-Avon, Wiltshire, BA15 1JU

Trustees

Robin Brookes	
Jane Stephenson	Clerk to Trustees
Angela Le Grice	
Elaine Hunter	Treasurer
Kate Macdonald (Deputy - Bath)
Debbie Nightingale	
Alison Hillis	

Independent Examiners

Michael J Wilcox FCMA, OCL Accountancy, 141 Englishcombe Ln, Bath, BA2 2EL

Report of the Treasurer

In this unprecedented year, dominated by the global pandemic of Covid-19, we are pleased to report that our overall position has remained stable, with Unrestricted Funds increasing by £789 over the year.

Friends' regular donations within Unrestricted Funds have increased from £63,556 in 2019 to \pm 70,478 in 2020. Of this, the allocation retained in the Area Meeting was \pm 37,176, and the sum sent to Britain Yearly Meeting in support of centrally managed work, was \pm 33,302 (\pm 4,000 more than last year). In addition to regular Giving there were other donations of \pm 1,602, and a Bradford-on-Avon Friend left a legacy of \pm 2,000.

Income from rents & lettings at Devizes and Bradford-on-Avon totalled £23,157 this year, which is less than half the income during 2019, but was about equal to the costs of running those properties (excluding insurance costs and staff salaries).

Trustees' Report for the year ended 31 December 2020

Trustees are pleased to report a small surplus at the end of a turbulent year. We have successfully applied for Government Grants and the Job Retention Scheme, to help counter the loss of rental income, and the cost of employing and retaining staff during the pandemic.

In Autumn 2018 Area Meeting took the decision to sell Bath Meeting House. There has been no rental income since March 2019 in preparation for this sale, but there have been ongoing costs and repairs. In March 2020, after a period of marketing the building, Trustees chose Topping & Company Booksellers Ltd as their preferred bidder. Topping & Co applied for planning permission to renovate the building as a bookshop and this was granted in December 2020. In the light of the impact of the Covid-19 pandemic, Trustees agreed to initially lease the building to Topping & Co before the sale completes by April 2024, at the latest. In March 2021 the sale contract was exchanged and the lease contract completed. In compliance with Charity Law the commercial arrangements for the lease and sale contracts were approved by our independent surveyor.

The Burial Ground, under Bath Meeting's care, has benefitted from works during 2020, enabling it to be enjoyed once again as a peaceful and beautiful space for Friends and others.

During 2020 a Bath Friend bequeathed shares of £2,500 in the Community Interest Company AEOB (Abolish Empty Office Buildings, Registered number 32137R). As we are not able to realise these funds in the short term, we have not accounted for them.

We ended the year with £124,365 of available reserves in our Unrestricted Fund.

Approved by order of the board of Trustees on $\frac{17 \text{th May } 2021}{\text{and signed on its behalf by:}}$

Jane Stephenson - Trustee

c). Stephanon

Independent Examiner's Report to the Trustees of Religious Society of Friends (Quakers) West Wiltshire & East Somerset Area Meeting

I report to the charity trustees on my examination of the accounts of the Religious Society of Friends (Quakers) West Wiltshire & East Somerset Area Meeting (the Trust) for the year ended 31 December 2020

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Michael J Wilcox ACMA OCL Accountancy 141 Englishcombe Lane, Bath, BA2 2EL

Date: 20/4/2021

Statement of Financial Activities for the year ending 31 December 2020

	Notes	Unrestricted Fund £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Income and Endowments from					
Donations and legacies		74,080	-	74,080	69,527
Charitable activities					
Quaker work		1,330		1,330	700
Investment income	3	324	108	433	469
Other income		36,522	-	36,522	46,975
					10000000000000000000000000000000000000
Total income		112,257	108	112,365	117,671
Expenditure					
Charitable activities					
Quaker work		110,063		110,063	128,855
Other		1,406	-	1,406	1,875
		.,		.,	
Total expenditure		111,469		111,469	130,730
Net income		789	108	897	(13,059)
Transfers between funds		-	-	-	-
		Y <u></u>			
_		789	108	897	(13,059)
Reconciliation of funds					
Total funds brought forward		1,177,794	42,456	1,220,250	1,233,309
			- Mor or e		
Total funds carried forward		1,178,583	42,564	1,221,147	1,220,250

Continuing operations

All income and expenditure has arisen from continuing activities.

Balance Sheet at 31 December 2020

	Notes	Unrestricted Fund £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Fixed Assets					
Tangible assets	5	1,054,218	-	1,054,218	1,055,624
Current Assets					
Debtors	6	15,690	-	15,690	23,398
Cash at bank and in hand		128,208	42,564	170,772	170,995
		143,898	42,564	186,462	194,393
Creditors					
Amounts falling due within one year	7	(19,533)	-	(19,533)	(29,767)
Net current assets		124,365	42,564	166,929	164,626
Total assets less current liabilities		1,178,583	42,564	1,221,147	1,220,250
Net Assets		1,178,583	42,564	1,221,147	1,220,250
Funds Unrestricted funds	8			1,178,583	1,177,794
Restricted funds				42,564	42,456
Total funds				1,221,147	1,220,250

Elaine Hunter - Trustee

Jane Stephenson - Trustee

Elano H Honter J. Stephanon

The notes form part of these financial statements

1 Employees and Directors

The average number of employees during the year was 2.

Accounting policies

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefits entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (effective 1 January 2015) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

2

All income is included on the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probably that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Cash at Bank and In hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will normally result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Tangible fixed assets

Depreciation is provided on plant & machinery at 25% on reducing balance in order to write off each of such assets over its estimated useful life.

The valuation of the meeting houses is subject to regular review. The Trustees consider that insured replacement cost is an unsuitable valuation basis because it does not reflect current values. Nor is the open market value considered appropriate for property held for Quaker-supported work. Recognition of underlying value at an average of £350,000 for the three meeting houses and burial ground gives a total of £1,050,000.

Taxation

The charity is exempt from tax on its charitable activities.

			2020	2	2019
3	Investment income				
	Deposit account income	£	433	£	469
				-	

4 Trustees' remuneration and benefits

During 2020 Trustee Debbie Nightingale acted as a self-employed bookkeeper for our Area Meeting. Her fees for the year totalled £3900.

There were no such expenses or benefits for the year ended 31 December 2019.

Trustee expenses

Trustee expenses of £421.78 (2019: £818) are included in Quaker Meeting activities. The expenses, paid to 5 Trustees, cover Trustee training courses & travel.

5 Tangible fixed assets	Freehold property	Plant and machinery	Totals
Cost	£	£	£
At 1 January 2019 & 31 December	2019 1,050,000	31,601	1,081,601
Depreciation			
At 1 January 2020	-	25,977	25,977
Charge for year	-	1,406	1,406
At 31 December 2020	-	27,383	27,383
Net Book Value			
At 31 December 2020	1,050,000	4,218	1,054,218
At 31 December 2019	1,050,000	5,624	1,055,624
6 Debtors: amounts falling due within one ye	ear	2020	2019
		£	£
Trade debtors		15,337	14,170
Other debtors		353	9,228
		15,690	23,398

7	Creditors: amounts falling due within o	one year		2020	2019
	_			£	£
	Trade creditors			18,196	28,567
	Other creditors			1,337	1,200
				19,533	29,767
8	Movement in funds	At 1.1.20	Net movement	Transfers	At 31.12.20
			in funds	between funds	
	Unrestricted funds	£	£	£	£
	General fund	1,177,794	789	-	1,178,583
	Restricted funds				
	Frome Building Fund	19,492	39	-	19,531
	Bath Meeting House Appeal	22,964	69	-	23,033
		42,456	108	-	42,564
	Total funds	1,220,250	897	-	1,221,147
	Net movement in funds included in th	ne above	Incoming	Resources	Movement
	are as follows:		resources	expended	in funds
	Unrestricted funds		£	£	£
	General fund		112,257	(111,469)	789
	Restricted funds				
	Frome Building Fund		39	-	39
	Bath Meeting House Appeal		69	-	69
			108		108
	Total funds		112,365	(111,469)	897

Additional note on Fund Accounting

The Frome restricted fund represents an amount originally set aside by the Trustees for the purposes of purchasing a Meeting House in Frome.

The Bath Meeting House Appeal consists of funds donated to re-furbish Bath Meeting House. We are in the process of contacting those donors, as we can no longer use the donations as intended. The funds will remain restricted until they are dispensed according to the wishes of those who generously supported the Appeal.

The remaining funds are the combined unrestricted funds of the constituent meetings which can be used in accordance with the charitable objectives, at the discretion of the Trustees.

9 Related Party disclosures

Except as stated in note 4, there were no related party transactions for the year.

10 Contributions and grants

Accounts of	letailed statement (final pg)			
Individuals	There were no grants to individu	ials durir	g 2020	
Institutions				
mstitutions	BYM annual giving via schedule	£	33,311	see note i) below
	Quaker charities (11 transactions)	£	930	,
		£	34,241	
	Non Quaker charities (4 transactions)	£	1,190	2
		£	35,431	

The number of transactions for other payments shows that none are materially significant to require individual disclosure.

Acting as agent collections, not forming part of accounts		
Quaker charities	£	168
Non Quaker charities	£	378
	£	546
(In 2019 this figure was £3,660)		
Governance & Accounts remuneration		
Bookkeeping services (per Note 4)	£	3,900
Payroll services/Furlough Claims (Blomfields)	£	521
Independent Examination of 2020 Accounts	£	816
Accreditation Fees/Software subscription	£	480
	£	5,717

12 Staff Costs

11

Staff remuneration:Warden & Lettings Manager	£	11,626
Council tax paid for Warden's flat	£	1,007
	£	12,633
There were no Employers National Insurance contributions of	due	

There were no other employee benefits

RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) WEST WILTSHIRE & EAST SOMERSET AREA MEETING Detailed Statement of Financial Activities for the year ending 31 December 2020

	2020	2019	2018
	£	£	£
Voluntary Income	70 470	00 550	60.016
Annual giving donations	70,478	63,556	60,016
Donations	1,602	5,970	10,365
Legacies	2,000	-	
lana dan and la sama	74,080	69,526	70,381
Investment Income	400	460	E10
Deposit account interest	433	469	510
Charitable activities			
Grants	1,330	700	8,000
Other income			
From properties	23,157	46,976	77,485
From Local Authority Grants	10,000		
HMRC Job Retention Scheme	3,365		
Total income	112,365	117,671	156,376
EXPENDITURE			
Charitable activities			
Warden's & Manager's pay	12,633	12,900	11,224
Fees, rents, taxes & insurance	28,961	39,165	41,672
Meeting house improvements (excl Bath Appeal)		10,262	5,087
Bath Meeting House Appeal refurbishment			5,521
Repairs & runnning costs	23,498	19,486	24,799
Life of the meeting	3,823	11,428	8,706
Grants to institutions	35,431	32,512	29,109
Grants to individuals		1,437	260
	104,346	127,190	126,378
Other			
Depreciation of plant & machinery	1,406	1,875	2,500
Support costs			
Governance costs			
Examination & accountancy	5,717	1,665	1,386
Total resources expended	111,469	130,730	130,264
NET INCOME	897	(13,059)	26,112

This page does not form part of the statutory financial statements