

Image Use Consent Form

We use images and film within our Quaker community and as part of our outreach to show who we are and what we do together.

Names and ages of children: _____

Quaker Meeting your children attend: _____

Event: _____

Location: _____

Name of Meeting commissioning photography: _____

We would like to take **photographs / make a video / webcam recording**
(delete or add as appropriate)

Images may appear **in our printed/digital communications/publications/website**
(delete or add as appropriate).

Note: websites can be seen worldwide, not only in the UK where UK law applies.

To comply with the Data Protection Act 2018, permission must be granted by the parent/responsible adult before any images of your children are taken and used. Please answer the questions below and fill in your details. Your children may also wish to sign their agreement in the box overleaf, but this is not essential.

- | | | |
|--|-----|----|
| • May we take images of your children during the event? | YES | NO |
| • May we use your children's image in our printed/digital communications/publications? | YES | NO |
| • May we use your children's image on our website? | YES | NO |

Name of Parent/Responsible Adult: _____

Signature: _____ Date: _____

Please return the form to the Children's Volunteer (details overleaf). If you wish to withdraw your consent before publication, please contact the Children's Volunteer as soon as possible.

Agreement by children to give permission

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For completion by Children's Volunteer

I have checked that the parent/responsible adult is happy for images of their children to be used as described overleaf.

I have read and understood the conditions for using these images as set out below.

Name of Children's Volunteer: _____

Contact details: _____

Signature: _____ Date: _____

Conditions of use

- The photographer will check at the time whether everyone in the group is happy to be included and allow an opportunity to step aside.
- The photographer will show the photographs or films to all of those who are included and will delete any that are not accepted by all. Even young children can indicate whether they like or dislike what they see, so we will not make assumptions about capacity.
- Copies of all images used will be sent to the parent/responsible adult of each of the children involved.
- Where a personal phone is used to take photographs or films, these images will be deleted by the photographer immediately after they have been uploaded for publication.
- We will not include details or full names (which means first name and surname) of any person in an image in printed and digital communications or on a website without good reason and only with express consent from the parent/responsible adult.
- We will not include personal email or postal addresses, or phone numbers in printed and digital communications or on our website.
- We may use group images with very general labels, such as "children enjoying sporting activities" or "children making decorations".
- We will only use images of children who are suitably dressed, to reduce the risk of such images being used inappropriately, for example, we will not publish material from a swimming activity.
- Copyright for the images will be held by the relevant organisation.